



中華基督教會方潤華中學

CCC Fong Yun Wah Secondary School

2022/2023學年 申請「中一自行分配學位」須知

**Information on Application for Secondary One Discretionary Places (2022/2023)**

(一) 申請日期 Period of Application

2022年1月3日至2022年1月17日

3 - 17 January 2022

(二) 申請程序 Application Procedure

1. 透過本校網頁下載申請表格或在辦公時間內親臨本校索取申請表。

Download the application form from school website (<http://www.fywss.edu.hk>) or collect the form from the school during office hours.

2. 請於申請日期的辦公時間內親臨至本校，提交以下文件：

Submit the following documents to our school by hand within the submission period.

填妥之方潤華中學「中一自行分配學位入學申請表」

The completed CCCFYWSS S.1 Discretionary Places Application Form

教育局印製的「中一自行分配學位申請表」(內附有「教育局存根」、「學校存根」及「家長存根」)

The completed 'Application Form for S1 Discretionary Place' issued by the EDB

教育局印製的「中學學位分配小六學生資料表」副本

A copy of the Primary 6 Student Record Form issued by EDB

申請學生之小五下學期及小六上學期學校成績表副本

A copy of the applicant's Primary 5 Second Term and Primary 6 First Term school report cards

申請學生之其他獲獎證書或資料副本

A copy of the applicant's certificates of awards and relevant information

回郵長信封兩個，信封面須清楚寫上學生姓名、地址及貼上足夠郵資(\$2)的香港郵票

Two long stamped (\$2) self-addressed envelope with the student's name and address

申請學生之身分證副本

A copy of the applicant's ID card

3. 請將所有文件連同申請表用釘書機釘在一起，毋須另行用膠套式文件夾存放或附交資料光碟。  
Please staple all the documents and the application form together. There is no need to put the documents inside a plastic file or submit a personal CD.

4. 每名學生只可向不多於兩所在《申請中一自行分配學位手冊》內列出的中學申請。否則，其獲得自行分配學位的機會將會被取消。

Each student may apply for no more than two secondary schools listed in Handbook for Application for Secondary 1 Discretionary Places. Otherwise, the student will be disqualified from the application process.

5. 申請表一經遞交，不可撤回或取消。

Withdrawal and cancellation are not allowed once the application is made.

6. 申請者**不需**遞交小學校長推薦信，亦**不需**列出其在小學考試中所考取的班/級名次。

Applicants **do not** have to submit any letters of recommendation from primary schools or list their form and class rankings.

7. 本校辦公時間：	School office hours:
星期一至五：上午9時至下午5時30分	Monday to Friday : 9:00am – 5:30pm
星期六：上午9時至下午1時	Saturday : 9:00am – 1:00pm
星期日及公眾假期： 休息	Sunday and Public Holiday : Closed

(三) 可供申請的自行分配中一學額 Number of Discretionary Places Available

**40**

(四) 收生準則及比重 Criteria for Selection and Weighting

學業成績	Academic Performance	30 %
面試表現	Interview	30 %
品行	Conduct	25 %
均衡發展	All-round Development	10 %
與本校聯繫	Connection to the school	5 %

(五) 面試安排 Interview Arrangement

1. 本校將安排所有申請者進行面試，家長與學生必須同時出席。  
All applicants and parents will be invited for an interview.
2. 面試日期為**2022年3月19日(星期六)**，各學生的面試時間將另函通知。  
The interview will be held on **19 March 2022 (Saturday)**. All Applicants will be informed of their interview time by letter.
3. 面試內容包括時事新聞、道德價值、學科知識及個人生活題等。  
The interview will focus on social issues, value judgment, subject knowledge and personal lives, etc.

(六) 個人資料處理 Handling Personal Information

申請表格提供之資料，只用作申請本校中一學位之用途，並會向教育局呈交。除非獲得閣下同意，此等資料不會向第三者披露。在完成中一收生程序後，此等資料將予銷毀。閣下必須確保提供真實及充份資料，否則閣下之申請可能被延誤或拒絕。

The personal information will solely be used for the school's S.1 admission process and will be handed to EDB. Without your consent, the information will not be disclosed to any third parties. Once the application process is finished, the information will be destroyed. You must make sure the information provided is adequate and authentic or else your application may be delayed or rejected.

(七) 公布結果 Release of results

本校將於**2022年3月31日(星期四)**透過書面及電話通知所有正取學生的家長其子女已獲本校納入其自行分配學位正取學生名單。

Parents of all successful applicants of their children's inclusion in the Successful Lists for Discretionary Places will be notified by letter and phone on **31 March 2022(Thursday)**.

教育局將於**2022年7月**公布派位結果。

EBD will release the results in **July, 2022**.



中華基督教會方潤華中學  
CCC Fong Yun Wah Secondary School

申請表編號 Application no. _____ (由校方填寫) (To be filled in by the school)
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2022/2023 年度 中一自行分配學位入學申請表  
S.1 Discretionary Places Application Form (2022/2023)

(1) 學生資料 Student Information

英文姓名 Full name in English				(學生近照) (Photo of student)	
中文姓名 Full name in Chinese					
香港身分證號碼 HKID Card Number					
出生日期 Date of birth	(日 dd / 月 mm / 年 yyyy)	出生地點 Place of birth		性別 Gender	
住址 Address					
香港通訊地址 HK postal address	(同上可免填)				
住宅電話 Home telephone number		香港聯絡電話 Hong Kong contact number			
現就讀小學 Current primary school					

(2) 家長 / 監護人資料 Parent / Guardian Information

	父親 Father	母親 Mother	監護人 Guardian
中文姓名 Name in Chinese			
英文姓名 Name in English			
與學生關係 Relationship with student			
職業 Occupation			
香港流動電話號碼 Hong Kong mobile number			

**(3) 學業成績及操行 Academic Performance and Conduct**

	小五下學期成績 (評級/分數) * Primary Five Second Term (Grade/Mark) *	小六上學期成績 (評級/分數) * Primary Six First Term (Grade/Mark) *
英文 English Language		
中文 Chinese Language		
數學 Mathematics		
常識 General Studies		
操行 Conduct		

\* 請依據小學成績表填寫等級或分數。 Please refer to the report cards to complete the table.

**(4) 課外活動 Extra-curricular Activities**

	小五下學期 Primary Five Second Term	小六上學期 Primary Six First Term
服務紀錄 Service	1	1
	2	2
	3	3
	4	4
學業獎項 Academic Awards 校隊 School Team 體育獎項 Sports Awards 藝術、音樂獎項 Arts & Musical Awards	1	
	2	
	3	
	4	

**(5) 就讀本校的親屬資料 Information of relatives currently studying at this school**

	姓名 Name	關係 Relationship	班別 Class	學號 Class Number
1				
2				

本人確認填報資料正確無誤。

**I confirm that the information provided is all correct.**

家長或監護人簽署  
Parent's/ Guardian's signature: \_\_\_\_\_

日期  
Date: \_\_\_\_\_